

Adobe InDesign Course – Basics Bootcamp

Course Outline

Duration:
10 Days.

Timing:
1 Hour a day.

Day 01:	<ul style="list-style-type: none">• Introduction to Adobe InDesign.• Overview of the interface and tools. Setting up a new document (page size, margins, bleed). Understanding workspaces and navigation
Day 02:	<ul style="list-style-type: none">• Working with Text.• Creating and formatting text frames. Using the Type tool. Basic typography settings (font, size, alignment).
Day 03:	<ul style="list-style-type: none">• Working with Shapes and Colors.• Creating and editing shapes (rectangles, circles, polygons). Applying fills, strokes, and gradients. Using the Swatches panel.
Day 04:	<ul style="list-style-type: none">• Images and Graphics.• Placing images into documents. Adjusting image frames (fit content, resizing). Basic image adjustments (opacity, effects).
Day 05:	<ul style="list-style-type: none">• Master Pages.• Understanding and creating Master Pages. Applying Master Pages to document pages. Editing headers, footers, and page numbers.
Day 06:	<ul style="list-style-type: none">• Basic Layout Techniques• Aligning and distributing objects. Creating columns and guides. Using grids for alignment.
Day 07:	<ul style="list-style-type: none">• Introduction to Styles.• Creating and applying Paragraph Styles. Using Character Styles. Basic style management.
Day 08:	<ul style="list-style-type: none">• Working with Layers.• Understanding the Layers panel. Organizing objects using layers. Locking and hiding layers.
Day 09:	<ul style="list-style-type: none">• Exporting and Saving Documents.• Exporting to PDF (print and digital). Packaging files for print. Saving document versions.
Day 10:	<ul style="list-style-type: none">• Assessment Test.

Certification:

An E-certificate will be awarded within 7 working days after completion.